



# HOW TO IMPLEMENT STOP WORK AUTHORITY

Employees and contractors will stop work on any activity that poses an imminent danger to safety or the environment. Work shall not resume until concerns are addressed and resolved.

## All BSNC team members have the authority and responsibility to:

- Stop work in response to imminent or lesser hazards.
- Mitigate the condition and restart the activity or operation if there is no immediate danger, the condition can be corrected immediately, and the employee has the resources and training necessary to correct the issue and restart work.
- Notify their supervisor of any stop-work action involving his/her own operation and restart work after the supervisor approves fixes or changes. Report any violations or get more information by contacting the **Ethics Hotline: 887.206.0664 or report online [beringstraits.alertline.com](http://beringstraits.alertline.com)**.

**No one has the authority to direct you to violate or disregard any Safety procedure.**

## HOW TO RESPOND TO AN INCIDENT AND IMPLEMENT STOP WORK

### IMMEDIATELY REPORT TO SUPERVISION INCIDENTS THAT:

- Unfavorably impact you, your coworkers, or operations
- Occur while performing work tasks
- Occur on the work premises, even if unrelated to the course of work

### INCIDENT EVALUATION:

No matter how minor, incidents require chain-of-command notification. Treatment off-site or other incidents involving indemnity claim must be approved by your site management.

### PROJECT MANAGER/SUPERVISION:

Notify company and corporate contacts within 30 minutes of possible incident (injury, property, vehicle, environment) and enter an Intalex incident report within eight hours of notification.

## SAFETY CONTACTS:

**Ken Weber** | 970.541.8948 | [kweber@bsnc.net](mailto:kweber@bsnc.net)  
**Ryan Schubert** | 907.331.8246 | [rschubert@bsnc.net](mailto:rschubert@bsnc.net)