



2017 Summer Internship Program

Application Packet

Invitation to Apply: Bering Straits Native Corporation (BSNC) and its subsidiaries seek applications from highly motivated BSNC shareholders and/or descendants who are interested in furthering their education and work experience by participating in a six-to-nine week internship program.

Requirements: Applicants must be a shareholder or shareholder descendant who are current college students or who have recently graduated from college, or recent high school graduates who have been accepted to college or technical school and plan to attend in the fall. Successful applicants must have a 2.5 GPA or better. Applicants must be an enrolled in or a current full-time (nine credits or higher) student.

Deadline: The completed application packet must be received by [March 31, 2017](#) and include the following documents:

1. Summer internship application
2. Current college/technical letter of acceptance
3. Current official copy of college / technical transcript(s) or high school diploma or GED certificate if recently graduated from high school
4. Current resume
5. Two letters of reference/recommendation (must be a professional reference i.e. teacher, counselor and/or job supervisor).
6. Essay (see application for essay question)
7. Copy of Certificate of Indian Blood (CIB) and/or proof of BSNC shareholder status.

A completed application packet must be submitted to the location where work is desired from the list below:

NOME OFFICE

Peggy A. Hoogendorn
V.P Administration
Bering Straits Native Corporation
110 Front Street
Nome, AK 99762
(907) 443-4302
(907) 443-2985 (fax)
peggy@beringstraits.com

ANCHORAGE OFFICE

Nichole Young
Human Resources Analyst
Bering Straits Native Corporation
4600 Debarr Road, Suite 200
Anchorage, AK 99508
(907) 344-7274
(907) 334-8315 (fax)
nyoung@beringstraits.com

BERING STRAITS NATIVE CORPORATION

2017 Summer Internship Application

Application Deadline March 31, 2017

APPLICANT INFORMATION:

_____	_____	_____
Last Name	First Name	M.I.

Mailing Address		

_____	_____	_____
City	State	Zip Code

_____	_____	
Daytime Phone Number	Evening Phone Number	

SHAREHOLDER INFORMATION:

Are you a registered shareholder of BSNC?	No	Yes (Must provide a copy of BSNC Enrollment Card)
Are you a descendant of a BSNC shareholder?	No	Yes, I am related to _____

INTERNSHIP LOCATION:

The BSNC Summer Internship Program is available in both Nome and Anchorage, AK. Please check the box of your first choice. *If accepted for the program, we will make every effort to place you in your first choice location.*

Anchorage Office – Corporate

Nome Office – Headquarters

INTERNSHIP PROGRAM:

How did you hear about the Summer Internship Program?

<input type="checkbox"/> Shareholder Newsletter	<input type="checkbox"/> BSNC Website	<input type="checkbox"/> Other: _____
Employee Referral: _____		

Have you previously participated in the BSNC Internship Program?

<input type="checkbox"/> No	<input type="checkbox"/> Yes	If yes, When? _____
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INTERNSHIP DEPARTMENTS:

The BSNC Summer Internship Program is proud to offer a wide range of possible departments to work in. Please rate your first, second, and third choice. Please choose from: Accounting, Business Development, Corporate Compliance, HR, IT, Legal, and Operations.

1 st Choice: _____	2 nd Choice: _____	3 rd Choice: _____
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EDUCATION AND TRAINING:

Current Enrollment:

High School/GED

College

Technical School

Current Class Standing:

Freshman

Sophomore

Junior

Senior

Current/Overall GPA: ____

College/University/Technical School

_____ to _____
Dates Attended

Major/Minor

College/University/Technical School

_____ to _____
Dates Attended

Major/Minor

College/University/Technical School

_____ to _____
Dates Attended

Major/Minor

List your professional and technical abilities and experience for proper placement in our program:

EMPLOYMENT HISTORY:

Begin with your current job and then list the past three (3) years. Please attach your resume to this application. This section must be filled in. Do no list "See Resume". If you have more than two jobs in three years, please attach the additional jobs to this application.

1. Most Recent/Current Employer:	Employment Dates:
Job Title:	Rate of Pay:
Address:	Telephone:
Supervisor's Name:	Reason for Leaving:

Describe your job duties:

2. Previous Employer:	Employment Dates:
Job Title:	Rate of Pay:
Address:	Telephone:
Supervisor's Name:	Reason for Leaving:

Describe your job duties:

PROFESSIONAL REFERENCES: Please provide three professional references.

Name:	Occupation:
Years Known:	Phone Number:

Name:	Occupation:
Years Known:	Phone Number:

Name:	Occupation:
Years Known:	Phone Number:

ACKNOWLEDGMENT

The information that I have provided is accurate to the best of my knowledge and subject to validation by BSNC. I understand and agree that any misrepresentation, false statement or omission of a fact in my application may be justification for not being hired or, if hired, may subject me to discipline, up to and including termination of employment in the internship program.

If selected for the Summer Internship Program, I will comply with all rules, regulations, and policies of the program, as well as any additional rules the home company may provide to you. By signing this application, you agree to abide by these regulations if chosen for the program.

Signature

Date

2017 Summer Internship Follow Up Questions

This section must be completed in a short paragraph form.

1. What are your long term goals or career plans?

2. What skills and job experience(s) do you have in a business environment?

3. What do you expect or hope to learn from this internship?

4. Why do you want to participate in the Summer Internship Program?

ESSAY:

On a separate piece of paper, please provide us with a one page, double-spaced paper describing yourself, your hobbies, your interests, the extra-curricular activities you're involved in, and anything else you would like us to know about you!

Printed Name and Signature

Date